



13<sup>th</sup> October 2022

Dear Parent/Carer,

## PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a parent governor or to nominate another parent for this role. Here at Saint Thomas More Catholic Voluntary Academy we have provision for parent governors, and there are currently two vacancies.

Each Local Governing Body (LGB) of the 25 schools in the St Ralph Sherwin Catholic Multi Academy Trust, of which our school is one, is a committee of the Trust Board and, as such, focuses on understanding how the school is being led and managed at the local level. The LGB is the 'eyes and ears' of the Trust Board, monitoring how the school is progressing, while remembering that the headteacher is responsible for the day to day running of the school. Your contribution as a parent governor would be at a strategic, rather than an operational, level. The LGB also has responsibility for and a duty to the Bishop of Nottingham to ensure that the Catholic character of the school is preserved and developed.

No special qualifications are needed; the most important thing is to have a keen interest in the school and to be prepared to play an active part in the LGB's work. Training is available for all governors, and our LGB has an expectation that those new to school governance attend induction training, as well as other available training as applicable.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year are not eligible to stand in these elections. **Nominations, both for another parent or for oneself, must be from parents or carers with children at the school on the day that nominations close.**

If you would like to stand for election, complete the enclosed nomination form and return it to the school in a sealed envelope addressed to Mrs Ann King, Returning Officer, no later than 3<sup>rd</sup> November 2022. Please include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but, if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents, together with details of the ballot procedure.

Yours faithfully,  
Ann King

Returning Officer  
Saint Thomas More CVA



PARENT GOVERNOR ELECTION

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature of person nominated: \_\_\_\_\_

Signature of proposer (if different to nominee): \_\_\_\_\_

Name and address IN BLOCK LETTERS of proposer (if different to nominee):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Personal Statement (maximum 200 words)



I wish to submit my nomination for the election of parent governor.

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance (Constitution) (England) Regulations 2012.

<https://www.legislation.gov.uk/ukSI/2012/1034/schedule/4/made>

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Completed nomination forms must be returned to the school by 3<sup>rd</sup> November 2022.**