

September 2024

Dear Parents/Carers,

Open Evening – Thursday 3rd October

To prepare the school for our Open Evening, we are notifying parents of an **early closure** so that staff and pupils can prepare for this important event in our calendar.

School will finish at 1:20pm on Thursday 3rd October. Students will have their lunch as normal in school. If you are unable to arrange childcare due to this early finish and wish for us to accommodate your child until 3:10pm, please notify your child's Form Tutor by completing the tear off slip at the bottom of this letter by Monday 30th September.

Yours sincerely,



Mrs K Taylor

Transition Coordinator



Mr D Redfern

Headteacher

St Thomas More Catholic Voluntary Academy: Open Evening

I have received the letter regarding early closure of the school on Open Evening, Thursday 3rd October 2024.

I require the school to accommodate my child until 3:10pm.

Signed: _____

Date: _____

Please print name: _____

Parent/Carer of: _____

Form: _____



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NOTTINGHAM

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**St Ralph
Sherwin**
Catholic Multi Academy Trust